

## **PROFESSOR HENRY N. KEMONI: CURRICULUM VITAE**

### **PERSONAL DETAILS**

NAME: Henry Nyabuto Kemoni [Prof]

DATE OF BIRTH: 4th April 1962

MARITAL STATUS: Married

NATIONALITY: Kenyan

ADDRESS: Department of Library and Information Studies, School of Social and Technology Studies, Technical University of Kenya, Haille Selassie Avenue, P.O BOX 52428-00200, Nairobi

Email:

Office: [hos-ssts@kenpoly.ac.ke](mailto:hos-ssts@kenpoly.ac.ke)

Private: [hkemoni@yahoo.com](mailto:hkemoni@yahoo.com)

Designation: Associate Professor, Department of Library and Information Studies and Associate Dean and Head, School of Social and Technology Studies, Technical University of Kenya

### **UNIVERSITY EDUCATION**

- 2004-2007: PhD (Information Studies), University of KwaZulu-Natal, South Africa
- 1998-2002: Master of Philosophy in Information Sciences (Library and Information Studies) Moi University, Kenya
- 1990-1991: Graduate Diploma (Archival Studies)-School of Archival Studies, National Archives of India-New Delhi
- 1984-1987: Bachelor of Arts (Hons), History and Political Science, 2<sup>nd</sup> Class, Upper Division-University of Nairobi, Kenya

## **SECONDARY EDUCATION**

- 1981-1982: Kenya Advanced Certificate of Education (KACE)), 3 Principles, 1 subsidiary Nyansiongo High School, Kisii county
- 1977-1980: Kenya Certificate of Education (KCE), Division 2, Nyamagwa High School, Kisii County

## **APPOINTMENTS**

- March 2013-July 2013- Appointed Ag. Executive Dean, Faculty of Liberal and Professional Studies, Technical University of Kenya
- September 2011- Appointed Associate Dean and Head, School of Social and Technology Studies, Technical University of Kenya
- May 9 2011- Present: Associate Professor, Department of Library and Information Studies, Technical University of Kenya
- October 2007- May 2011: Senior Lecturer, Dept. of Library, Records Management and Information Studies, School of Information Sciences, Moi University
- 2006: Part time Lecturer, Information Studies Programme, University of Kwa-Zulu Natal
- 1996-2007: Lecturer, Dept. of Archives and Records Management, School of Information Sciences, Moi University
- 1994-1996: Assistant Lecturer, Dept. of Archives and Records Management, School of Information Sciences, Moi University
- 1992-1994: Graduate Assistant, Dept. of Archives and Records Management, School of Information Sciences, Moi University
- 1988-1992: Archivist/Records Manager, Kenya National Archives and Documentation Service [Served as Provincial Archivist, then Rift Valley Province]

## THESIS TITLES

1. Kemoni, H (2007). Records Management Practices and Public Service Delivery in Kenya. PhD Thesis, University of KwaZulu-Natal, South Africa
2. Kemoni, H (2002). Access and Utilisation of Archival Information by University Researchers: A Case Study of the University of Nairobi. M.Phil. Thesis, Moi University, Eldoret
3. Kemoni, H (1991). Descriptive List of Records of Home Department, Public Branch, 2 April 1851 to 31 December 1852. PGD Dissertation, School of Archival Studies, New-Delhi

## JOURNAL ARTICLES SUBMITTED FOR PUBLICATION

1. Juma, A; **Kemoni, H**; and Otike, J. [2012]. The Role of Land Records in The Protection of Rights And Entitlements: A Study of Ministry of Lands, Bungoma County, Kenya. Article Submitted to Dr. Sebastian Gurciullo, Journal Editor, Archives and Manuscripts, Australia August 2012 [ Received comments from reviewers, making corrections]

## PUBLISHED BOOK CHAPTERS

1. Kingori, M; **Kemoni, H**; and Chege, A. [2013]. Information Literacy Skills Among University Students. A Case Study of Selected Public Universities Within Nairobi, Kenya. In: Bwalya, J, Mnjama, N, Sebina, M. and Mothataesi, P.[eds.], Concepts and Advances in Information and Knowledge Management-Studies From Developing Countries, Oxford: Chandos Publishing [anticipated publishing date-4<sup>th</sup> quarter of 2013].
2. Kemoni, H. [2011]. Status of Information Ethics Teaching at the School of Information Sciences, Moi University, Kenya, In: Tella, A and Issa, A. [eds.], Library and Information Science in Developing Countries: Contemporary Issues”, Hershey, Pennsylvania: IGL Global Publishers: 141-147.
3. Kemoni, H. (1999). Managing Medical Records in Kenya: A Case study of the Kitendawili National Referral and Teaching Hospital. In: Roper, M. and Laura, M. (eds.), Managing Public Sector Records: Case Studies - Volume 2, London: IRMT, pp. 1-14

## JOURNAL PUBLICATIONS

1. Simam, R.; Rotich, D. and **Kemoni, H.** [2013]. Educational Publishing and Provision of Quality Primary Textbooks in Kenya. INKANYISHO, The Journal of Humanities and Social Sciences, Faculty of Arts, University of Zululand, Vol. 4[2]: 117-127.
2. Nasieku, A, **Kemoni, H** and Otike, J [2011] Management of Electronic Records at Moi University, Eldoret, Kenya. ESARBICA Journal, Vol. 30: 177-210.
3. Kemoni, H., Maseh, E. and Mzerah, N [2011]. Student Assessment of the Master of Philosophy in Information Sciences [Records and Archives Management] programme at Moi University, Kenya. ESARBICA Journal, Vol. 30: 35-56.
4. Ambira, C. and **Kemoni, H.** [2011]. Records Management and Risk Management at Kenya Commercial Bank Limited, Nairobi. South African Journal of Information Management, 13[1], available: <http://www.sajim.co.za/index.php/SAJIM/issue/views/45>
5. Mnjama, N and **Kemoni, H.** (2010). The Goldenberg Scandal and Records Management in Kenya. East African Journal of Information Sciences, Vol 2(2):65-80
6. Kemoni, H. (2009). Management of Electronic Records: Review of Empirical Studies From the Eastern, Southern Africa Regional Branch of the International Council on Archives (ESARBICA) Region. Records Management Journal Vol.19 3):190-203
7. Kemoni, H. and Ngulube, P (2008). Relationship Between Records Management, Public Service Delivery and the Attainment of the United Nations Millennium Development Goals in Kenya. Information Development Vol. 24 (4): 296-306
8. Kemoni, H. (2008). Theoretical Framework and Literature Review in Graduate Records Management Research. African Journal of Library, Archives and Information Science Vol. 18 (2): 103-117
9. Kemoni, H. and Ngulube, P. (2007). National Archives and the Effective Management of Public Sector Records in Kenya. MOUSAION 25 (2):120-140
10. Kemoni, H. and Ngulube, P. (2007). Records and Archives Legislation in Kenya and Management of Public Sector Records: a SWOT Analysis Approach. African Journal of Library, Archives and Information Science 17(2): 89-102

11. Kemoni, H., Ngulupe, P. and Stilwell, C. (2007). Public Records and Archives as Tools for Good Governance: Reflections within the Recordkeeping Scholarly and Practitioner Communities. ESARBICA Journal 26: 3-23
12. Kemoni, H. (2004). Melvin Defleur's Information Communication Model: It's Application to Archives Administration. African Journal of Library, Archives and Information Science, Vol.14 (2) pp. 167-175.
13. Kemoni, H., Wamukoya, J and Kiplanga't, J. (2003). Obstacles to Utilisation of Information Held by Archival Institutions. A Review of Literature. Records Management Journal, Vol. 13, No. 1, pp. 38-42.
14. Kemoni, H (2002). The Utilisation of Archival Information by Researchers in Kenya. A Case Study of the University of Nairobi. African Journal of Library, Archives and Information Science Vol. 12 (1) April, pp. 69-80.
15. Kemoni, H and Wamukoya, J. (2001). Educating Record Keeping Professionals in Africa: The Case of Moi University, Kenya. ESARBICA Journal, Vol. 20 pp.105-110
16. Kemoni, H. and Wamukoya, J. (2000). Preparing for the Management of Electronic Records at Moi University, Kenya. A Case Study. African Journal of Library, Archives and Information Science, Vol.10 (2), October, pp.125-138
17. Kemoni, H. (1998). The Impact of Records Centres on the Management of Public Sector Records in Kenya. Records Management Journal, Vol. 8(1), April, pp. 56-66.
18. Kemoni, H. (1996). Preservation and Conservation of Archive materials. The case of Kenya. African Journal of Library, Archive and Information Science, Vol. 6, No. 1, April, pp. 46-51.
19. Kemoni, H. (1994). Developing a Code of Ethics for Kenyan Archivists and Records Managers. A Proposal for Consideration. ESARBICA Journal, vol. 14, October, pp. 3-14.

#### **PAPERS PRESENTED AT NATIONAL/INTERNATIONAL CONFERENCES**

1. Disaster Management, Risk Management and Governance. Paper Presented During the Eastern and Southern Africa Regional Branch of the International Council on Archives [ESARBICA] Pre-conference Workshop on Disaster Management, Nairobi, Kenya, Kenya School of Monetary Studies, 3-4 June, 2013.

2. Student Assessment of the Master of Philosophy in Information Sciences [Records and Archives Management] Programme at Moi University, Kenya. Keynote Paper Presented During the University of Zululand DIS Annual Conference, 14-15 September 2011
3. Status of Information Ethics Teaching at the School of Information Sciences, Moi University, Kenya. Paper Presented During the SCESCAL XIX Conference on “Enhancing Democracy and Good Governance Through Effective Information and Knowledge Services”, Gaborone, University of Botswana, 6-9 December 2010.
4. Knowledge Management as a Catalyst for Agricultural Production at Kenya Agricultural Research Institute [KARI]. Paper jointly presented with Juma, A and Kinyanjui, M During the Moi University 6<sup>th</sup> Annual International Conference on ”Knowledge Management and Applied Technological Innovations for Sustainable Development”, Eldoret, Margret Thatcher Library, 7-11 September, 2010
5. Records Management and Risk Management in the Banking Industry: a Case Study of Kenya Commercial Bank Limited, Nairobi. Paper Presented During the 11<sup>th</sup> Annual DIS Conference on “Demystifying and Popularising LIS Research in Modern Times”, University of Zululand, 2-3 September 2010.
6. Challenges of Documenting Indigenous Knowledge in Kenya. Paper presented during the KNET Workshop on “Harnessing and Using Local Knowledge for Development” Workshop, Sarova Panafric Hotel, Nairobi, Monday, 30<sup>th</sup> November, 2009
7. Management of Electronic Records at Moi University Kenya. Paper Presented During Moi University School of Information Sciences 2 International Annual Conference” Information and Knowledge Management in the Digital Age”, Moi University, 6-8 July 2009 (Co-presented with Penninah Nasieku).
8. Theoretical Framework and Literature Review in Records Management Graduate Research. Paper Presented During the First Department of Information Science Archives Conference “Exploring our Cultural Heritage: Managing Archives and Records for the Present and Future Generations” University of South Africa, Pretoria, Sunnyside Campus, 4-5 September 2008
9. Relationship Between Records Management, Public Service Delivery and the Attainment of the United Nations Millennium Development Goals in Kenya. Paper Presented During the XIX Biennial ESARBICA General Conference on Empowering Society With Information: The Role of Archives and Records as Tools of

Accountability, Dar es Salaam, Tanzania, June 18-22, 2007 (Co-presented with Prof. Patrick Ngulube, University of South Africa)

### **CONFERENCES/ SEMINARS AND WORKSHOPS ATTENDED**

1. NUFFIC Training Programme on Planning and Leadership Management Conducted by MDF-ESA Training and Consultancy, Technical University of Kenya, 3-7 June 2013.
2. Eastern and Southern Africa Regional Branch of the International Council on Archives [ESARBICA] General Conference , Safari Park Hotel, Nairobi, Kenya, 3-7 June 2013.
3. Kenya Wildlife Service in Collaboration with Technical University of Kenya pre-retirement Training Seminar, Kenya Wildlife Training Service Training Institute, Naivasha, Kenya, 23-25 April, 2013.
4. The Technical University of Kenya and Alexander von Humboldt Environment and Development Conference on Linking Environmental Research to Kenya's Development Agenda and Vision 2030. Red Court Hotel, Nairobi, Kenya, 10-12 April 2013.
5. Capacity Building Workshop on Corruption Prevention and Detection. Red Court Hotel, South C, Nairobi , 4 September 2012
6. Kenya Association of Deans of Humanities, Education and Social Science [KADHESS] Official Launch and Roundtable Workshop, Masinde Murillo University of Science and Technology, 26-29 June 2012.
7. Pre-conference workshop on Digitization of Information Materials, The Kenya Polytechnic University College, Nairobi, 30<sup>th</sup> May 2012.
8. The Kenya Polytechnic University College, School of Hospitality and Tourism Management Stakeholders Workshop, Nairobi, Kenya Institute of Education, 23<sup>rd</sup> May 2012
9. ISO Awareness Training for The Kenya Polytechnic University College Top Management, Morendat Training Centre-Naivasha, 18-20 January 2012.
10. ISO Records Management Training Workshop for Secretarial Staff at IZAAK Walton INN-Embu 11-13 January 2012 [Lead Facilitator]
11. University of Zululand, Department of Information DIS Annual Conference on "Exploring Current Trends in LIS Research", 14-15 September, 2011.

12. SCECSAL XIX conference on “Enhancing Democracy and Good Governance Through Effective Information and Knowledge Services”, Gaborone, University of Botswana, 6-9 December 2010.
13. Moi University 6<sup>th</sup> Annual International Conference on” Knowledge Management and applied Technological Innovations for Sustainable Development”, Eldoret, Margret Thatcher Library, 7-11 September, 2010.
14. University of Zululand, Department of Information studies 11<sup>th</sup> Annual Conference on “Demystifying and Popularising LIS Research in Modern Times”, 2-3 September, 2010.
15. Kisii University College Curriculum Review and Development Stakeholders Workshop, Bluu Nile Hotel, Kisii, 18 March 2010
16. Workshop on “Harnessing and Using Local Knowledge for Development” Sarova Panafric Hotel, Nairobi, Monday, 30<sup>th</sup> November, 2009
17. United states Department of State workshop on Value Added Analysis of Information Gathering and Dissemination, American Reference Centre, U.S. Embassy, Nairobi, Kenya, 26 February 2009.
18. Moi University School of Information Sciences 2 International Annual Conference” Information and Knowledge Management in the Digital Age”, Moi University, 6-8 July 2009.
19. Kenya Library Association Annual Conference “Libraries and Knowledge Management for Kenya Vision 2030” at the Nairobi Safari Club, 27-29 May, 2009.
20. Office of the Vice President and Ministry of State for National Heritage and Culture National Records Management Policy stakeholders Forum, Kenya Institute of Education[KIE] 25 February, 2009.
21. First Department of Information Science Archives Conference “Exploring our Cultural Heritage: Managing Archives and Records for the Present and Future Generations” University of South Africa, Pretoria, Sunnyside Campus, 4-5 September 2008
22. Moi University 3<sup>rd</sup> Annual International Conference “Knowledge Management Through Research and Innovative Technologies for Sustainable Socio-Economic Development”, Moi University, 31July-4 August 2007



23. XIX Biennial ESARBICA General Conference on Empowering Society With Information: The Role of Archives and Records as Tools of Accountability, Dar es Salaam, Tanzania, June 18-22, 2007
24. Responsibility Based Management Workshop: Eldoret, Hotel Sirikwa, 18th-19th August, 2003.
25. Public Service Integrity Seminar. Eldoret, Moi University, 21st-22nd August, 2003.
26. Expert meeting on Educators from Library and Archives Schools in Africa. Nairobi, Kenya, 23rd - 25th March 1998.
27. UNESCO funded workshop on Preservation and Conservation of Library and Archival Materials conducted by the Kenya National archives and Documentation Service. Nairobi, Kenya, 18th - 29th August 1997.
28. International workshop on making the transition to the electronic age: Information as a strategic resource for good government. Eldoret, Kenya, 4th - 8th March 1996.
29. Workshop to restore the National Archives of Tanzania, Dar-es-Salaam, 9th - 18th January 1995.
30. Workshop for University lecturers teaching Library and Information Sciences, Gaborone, Botswana, 5th -16th December 1994.
31. Conservation of print and non-print media at the Camberwell College of Arts and Conservation, London, 20th April - 12th June 1993.
32. Senior staff management seminar, Ministry of Home Affairs and National Heritage, Mombasa, November 1988.

#### **MASTERS THESES SUPERVISION [GRADUATED]**

1. Juma, A. [2013]. Management of Land Records and Protection of Rights and Entitlements: A study of Bungoma County, Kenya [successfully defended thesis November 2013]

2. Runyenje, L. [2013]. Knowledge Management to Enhance Service Delivery at Aga Khan University Hospital, Nairobi [successfully defended thesis November 2013]
3. Aminga, J. [2012]. Prospects for Resource Sharing Among Government Libraries in Nairobi
4. Simam, Ruth [2012] Textbook Publishing and Quality Education in Primary Schools within Kesses Division, Uasin-Gishu District
5. Otange, Daniel [2012]. Information Security for Masinde Muliro University of Science and Technology Network
6. Marandu, J. [2012]. Records Management and Freedom of Information Legislation at the Ministry of Information, culture and Sports, Tanzania
7. Kathurima, Ayub [2012]. Records Management and Implementation of ISO 9001:2000 at the Kenya Power and Lighting Company Headquarters
8. Maingi, Lydia [2012]. Records Management and proposed Freedom of Information Legislation at Kenyatta National Hospital
9. Kimile, Nancy [2012]. Application of Knowledge Management at Moi University, Kenya
10. Komen, Beatrice [2012]. Management of Personnel Records in Support of Accountability and Good Governance at the Ministry of Local government Headquarters
11. Wanga, Idha [2011] Practices and Techniques Used to Market Information Services in Secondary School Libraries in Nairobi North District
12. Kidake, Mwigali [2011]. Business Continuity Planning for Records and Archives at National Social Security Fund Headquarters
13. Nderitu, Ndegwa [2011]. A Framework for e-readiness and implementation of digital Schools in Rural Areas: a Case Study of Naivasha District of Rift Valley Province in Kenya
14. Nasieku, Peninah [2010]. Management of Electronic Records at Moi University, Kenya
15. Ambira, C. Mutundu [2010]. Records Management and Risk Management at Kenya Commercial Bank Limited , Nairobi Area .
16. Ngatia, Jane [2010]. Access and Use of Central Bank [CBK] of Kenya Library Services by Users From the Ministry of Finance and Central Bank of Kenya Research Department.

17. Ndalo, J. [2010]. The Role of Records Management in Supporting Local Government Reforms Programme at Dar es Salaam City Council, Tanzania
18. Kogos, Angela [2010]. University Presses and Provision of Learning Materials for Institutions of Higher Learning: a Case Study of University of Nairobi Press

#### **MASTERS THESIS SUPERVISION [ON-GOING]**

1. Mungai, G. [2012]. Application of Tacit Knowledge as a Resource for Growth at Kenya Institute for Public Policy Research and Analysis [KIPPRA]. Registered at University of South Africa [Analysing Data after completion of field data collection]

#### **MASTERS THESIS EXAMINATION**

1. Masuku, Mehluli, [2013]. Managing Health Records in Hospitals in the Bulawayo and Matabeleland South Provinces. Master of Philosophy in Records and Archives Management Thesis, National University of Science and Technology, Bulawayo, Zimbabwe
2. Xolile, Coetzer [2013]. The Status of Records Management at the University of Zululand. Master's in Information Science Dissertation, University of Zululand
3. Segolame, Kalayakgosi. [2012]. The Management of Television Archives In Botswana: A Case Study of The Botswana Television [BTV] Video Library. Masters of Arts in Archives and Records Management Dissertation, University of Botswana
4. Agnes, Ndemanyshe, [2012]. Management of Tax Records: The Case of Tanzania Revenue Authority. Masters of Arts in Archives and Records Management Dissertation, University of Botswana
5. Nakate, Fatuma [2012]. Book Selection Process in University Libraries in Uganda: A Case Study of Islamic University in Uganda, Kampala Campus. Master of Science Information Science Dissertation, EASLIS, Makerere University
6. Tshepo, Mosweu [2011]. An Assessment of the Court Records Management System in the Delivery of Justice at the Gaborone Magistrate Court. Master of Library and Information Science Dissertation, University of Botswana
7. Nzioka, M. [2011]. Managing E-Mail Records at Safaricom Limited Headquarters MPhil Thesis in Information Sciences(Records and Archives Management), Moi University

8. Mudoola, L. [2011]. Stress Management Among Library Staff of Uganda Christian University Library, Mukono. Master of Science in Information Science Dissertation, Makerere University
9. Mbwilo, F. [2011]. The Management of the Former East African Community Archives at Arusha. Masters in Archives and Records Management Dissertation, University of Botswana.
10. Maseko, A. (2010). The management of Audiovisual Records at the Swaziland Television Authority (STVA). Master of Arts in Archives and Records Management Dissertation, University of Botswana.
11. Mwangi, P. (2010). Digital Preservation of Agricultural Information at Kenya Agricultural Research Institute. MPhil Thesis in Information Sciences (Records and Archives Management), Moi University
12. Cyrille, Nobert. [2010]. The Management of Personnel Records in the President's Office, Public Service Management, Government of Tanzania. MPhil Thesis in Information Sciences [Records and Archives Management], Moi University.
13. Ogongo, H. [2010]. The role of Information Management and E-Governance in Supporting Service Delivery in the Ministry of Finance, Kenya. MPhil Thesis, Moi University
14. Masai, W. [2010]. Records Management and Human Rights: a Case of Kenya National Commission on Human Rights. MPhil Thesis, Moi University
15. Tshotlo, K. (2009). Records Management Audit: The Case of Gaborone City Council. Master of Arts in Archives and Records Management Dissertation, University of Botswana

#### **DPHIL THESES SUPERVISION [GRADUATED]**

Kingori, M. [2013]. Information Literacy Skills Among University Students. A Case Study of Public Universities Within Nairobi. Doctor of Philosophy Thesis, Moi University

#### **DPHIL THESES SUPERVISION [ONGOING]**

1. Kamatula, G. [2013]. A framework for e-records and e-government Implementation Strategies in Tanzanian Public Sector. Registered at University of South Africa [ working on proposal]
2. Ambira, C. [2012]. A Framework for Electronic Records Management and E-government in Government Ministries in Kenya. Registered at University of South Africa. [Proposal accepted and proceeding with field work]
3. Kimani, J [2012]. Role of Knowledge Management in Improving Capacity of Health Sector to Provide Effective Health Interventions in Nairobi County, Kenya. Registered at University of South Africa [Developing proposal]

### **DPHIL THESIS EXAMINATION**

1. Ogolla, Sylvia. [2012]. Knowledge Management Practices in University Libraries in Kenya. DPhil Thesis, Moi University.
2. Zawedde, N. [2012]. Preservation of, and Access to, Legal Deposit Materials in South Africa. Doctor of Philosophy Thesis, University of KwaZulu-Natal.
3. Alison, K. [2012]. Utilization of Electronic Health Information Resources in Universities in Uganda. PhD Thesis, Makerere University
4. Kalusopa, T. [2011]. Developing an E-Records Readiness Framework for Labour Organizations in Botswana. Doctor of Philosophy and Literature Thesis, University of South Africa, Pretoria.
5. Odingo, S. (2009). Empowering Women in Kenya to Alleviate Poverty Through Provision of Information: The Case of Vihiga District in Western Province. DPhil Thesis, Moi University
6. Kogos, E. (2008). Access to and use of Information by Booksellers in the Work Situation: a Case Study of Book Trade Entrepreneurs in Nairobi. DPhil Thesis, Moi University

## **EXTERNAL EXAMINING**

1. External Examiner, Faculty of Communication and Information Science, Department of Records and Archives Management, National University of Science and Technology, Bulawayo, Zimbabwe
2. External Examiner, Master of Arts in Archives and Records Management Dissertation, Department of Library and Information Studies, University of Botswana
3. External Examiner, East African School of Library and Information Science, Makerere University
4. External Examiner, Kisii University College, Faculty of Information Science and Technology
5. External Examiner, Garissa University College

## **EDITORSHIPS/PEER REVIEWS**

1. East African Journal of Information Sciences (2007-present)
2. Eastern and Southern Africa Regional Branch International Council on Archives (ESARBICA) Journal (2004-present)
3. MOUSAION- South African Journal of Information studies
4. Journal of the South African Society of Archivists
5. Journal of Gender, Information and Development
6. Archives and Manuscripts- Australian Society of Archivists Journal

## **VETTING FOR PROMOTION OF ACADEMIC STAFF**

Involved in vetting for promotion to associate professor rank of the following:

1. A member of academic staff, Department of Library and Information Sciences, East African School of Library and Information Sciences, Makerere University, Uganda [March 2012].
2. A member of Library Staff, Catholic University of Eastern Africa, Kenya [May 2013]

## **HONOURS**

Appointed Research Fellow, Department of Information Studies, University of South Africa for a period of three [3] years, 1<sup>st</sup> July 2012- 30 June 2015

## **ACADEMIC/ADMINISTRATIVE RESPONSIBILITIES AT TECHNICAL UNIVERSITY OF KENYA**

September 2011- Present - Associate Dean and Head, School of Social and Technology Studies, Technical University of Kenya. The tasks performed/accomplished as Associate Dean/Head of School include: day-to day management of the School, providing academic and administrative leadership of School Programmes, setting, marking and moderation of Examinations, appointment and liaison with external examiners, curriculum development, implementation and review, academic staff Mentorship, preparation of School budget, student advice and support and representing School in various University Committees

## **MEMBERSHIP OF COMMITTEES**

1. Member The Technical University of Kenya Quality Assurance Management Committee
2. Member of Kenya National Archives and Documentation Service Editorial Standing Committee to Review Abstracts and Papers for Presentation During the Eastern and Southern Africa Regional Branch of the International Council on Archives [ESARBICA] General Conference Safari Park Hotel, Nairobi, Kenya, 3-7 June 2013.
3. Member The Technical University of Kenya Time-Table and Room Allocation Committee [24 September 2012]
4. Alternate Member, The Technical University of Kenya Tender Committee [1<sup>st</sup> July 2012]
5. Member, The Technical University of Kenya Student's Bursaries Awards Committee [SBAC] March 2012
6. Member College Academic Board to Determine Cause of Student Disturbances on 28 February 2012
7. Member Sub-committee to Determine Tuition Fees for a University's Programmes at the Technical University of Kenya

## **REPORTS AUTHORED**

- Proposed honoraria for MSc, PhD Research supervision and Thesis Examination at the Technical University of Kenya [February 2012]

### **ACADEMIC/ADMINISTRATIVE RESPONSIBILITIES AT UNIVERSITY**

Between 1992- May 2011 – Worked at Moi University where various positions of academic and administrative nature:

1. HOD, Department of Library, Records Management and Information Studies;
2. Member, Senate Ad-Hoc Committee to Review Modalities and Procedures for Election of Deans of Schools;
3. School of Information Sciences Representative to Moi University Senate;
4. Examinations and Timetabling Coordinator;
5. Faculty of Information Sciences Industrial Attachment Co-ordinator

### **SERVICE TO COMMUNITY**

1. Member, Board of Governors, Sameta P.A.G. Mixed Secondary School , Kisii County[September 2011-present]
2. Member, Kenya National Archives and Documentation Service Public Archives Advisory Council (2006- 2008)
3. Patron- Sameta Mixed Primary School, Kisii County [2007-2011]

### **RESEARCH INTERESTS**

1. Records Management, Service Delivery and Governance
2. Research Methodology
3. Knowledge Management
4. Disaster management, Risk Management and Governance